## Pasadena Independent School District HUMAN RESOURCES - Certified Department 1515 Cherrybrook, Pasadena, Texas 77502 Phone: (713) 920-6898, Toll Free: (800) 356-6050

**Applicant:** On the lines below clearly print the name and address of reference. (Must be legible for mailing. Should match those checked for work experience.) All three reference forms must be returned with application. Pasadena ISD will mail.

**Request for Reference:** I hereby give you permission to complete and release this form to Pasadena ISD. I agree that the information will not be disclosed to me and will be confidential. I further agree to hold harmless all districts and individuals giving the reference for any legal occurrence that might result from this information.

Name	:				
				Applicant's Name	
ADD	RESS:				
				Applicant's Signature	
CITY	:	_ STATE:	ZIP		
				Applicant's Social Security Num	ber
			REFERENCE	FORM	
5. P	lease comment on appl	icant's teaching	/job performance:		
5. H	Iow does applicant rela	te to students/st	aff? (circle one)		
	Exceedingly Well	W	Vell	Needs Improvement	
о т	low does applicant mar	aga diasinlina/a	lagguagen 9 (single and	-	
э. п	low does applicant mar	lage discipline/c	assroom: (circle one		
	Exceedingly Well	W	Vell	Needs Improvement	
8. V	Vould you rehire this a	pplicant?			
9. V	Vould you want this an	plicant to teach	your own children?		
		<b>P</b>	, , , , , , , , , , , , , , , , , , ,		
	Signature		Position	Wk. Phone	Hm. Phone
	Date		Please ret	urn in the enclosed envelope to	Pasadena ISD.

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Nam	e:				
				Applicant's Name	
ADE	DRESS:				
				Applicant's Signature	
CIT	Y:	STATE:	ZIP		
				Applicant's Social Security Num	ber
			REFERENCE	FORM	
3.	Please comment on appl	icant's teaching	/job performance:		
<b>.</b> .	How does applicant rela	te to students/st	aff? (circle one)		
	Exceedingly Well	W		Needs Improvement	
	0.			-	
<b>).</b> .	How does applicant man	age discipline/c	lassroom? (circle one	e)	
	Exceedingly Well	W	lell	Needs Improvement	
5.	Would you rehire this aj	oplicant?			
7.	Would you want this an	olicant to teach	vour own children?		
	,, our you when this up				
	Signature		Position	Wk. Phone	Hm. Phone
	Data		Plaasa wat	urn in the enclosed envelope to	Pasadona ISD
	Date		i ieuse rei	$u_{III}$ $u_{IIII}$ $u_{IIII}$ $u_{IIII}$ $u_{IIII}$ $u_{IIII}$ $u_{IIIII$ $u_{IIII}$ $u_{IIIII$ $u_{IIII}$ $u_{IIIII$ $u_{IIIIII$ $u_{IIIII$ $u_{IIIIII$ $u_{IIIII$ $u_{IIIIII$ $u_{IIIIII$ $u_{IIIIII$ $u_{IIIIII$ $u_{IIIIII$ $u_{IIIIII$ $u_{IIIIIII$ $u_{IIIIII$ $u_{IIIIII$ $u_{IIIIII$ $u_{IIIIII$ $u_{IIIIII$ $u_{IIIIII$ $u_{IIIIII$ $u_{IIIIII$ $u_{IIIIII$ $u_{IIIIIIIII$ $u_{IIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIII$	1 usuuena 15D.

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Name:		
	Applicant's Name	
ADDRESS:		
	Applicant's Signature	
CITY: STATE: ZIP		
	Applicant's Social Security Number	
REFERENCE	FORM	
1. Please comment on applicant's teaching/job performance:		

2.	How does applicant relate to s	students/staff? (cir	cle one)		
	Exceedingly Well	Well	Needs	Improvement	
3.	How does applicant manage d	iscipline/classroom?	circle one)		
	Exceedingly Well	Well	Needs	Improvement	
4.	Would you rehire this applica	nt?			
5.	Would you want this applican	t to teach your own	children?		
	Signature		Position	Wk. Phone	Hm. Phone
	Date		Please return in	the enclosed envelope to	Pasadena ISD.

# Pasadena Independent School District

Print Name

Social Security Number

State briefly your philosophy of Education, reasons you want to teach in Pasadena ISD, what contribution(s) you can make as a teacher or substitute teacher. (Your remarks should be handwritten and limited to this page.)

#### **CRIMINAL HISTORY**

All Texas school districts are authorized to obtain any criminal history information relating to an applicant for employment, by House Bill 1498 (TEC 21917). Conviction of a crime is not an automatic bar to employment. The District will consider the nature of the offense, the date of the offense, and the relationship between the offense and the position for which you are applying.

f yes, please explain:			
Have you ever been c	•	her than a minor traffic offense and	received probation?
lf yes, please explain,			
	proceedings without entering a fin	blo contendere from you for any off nding of guilty or placing you on pr	

#### The Pasadena Independent School District is a tobacco, alcohol, and drug-free workplace.

#### ALL APPLICANTS: PLEASE READ THE FOLLOWING INFORMATION AND SIGN.

I hereby affirm that all information provided in this application is true and accurate to the best of my knowledge and belief. I understand that any falsification, misrepresentation, or omission will be sufficient cause for cancellation of my application or dismissal from subsequent employment. I authorize the references listed in this application to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all parties from all liability for any damage that may result from furnishing same to you.

The Pasadena Independent School District – in compliance with Title VII, American Disability Act, Age Discrimination In Employment Act, Section 504 of the Rehabilitation Act of 1973 and other statutes – seeks to provide equal opportunity without regard to race, color, religion, national origin, sex, age, marital or veteran status, the presence of a medical condition, disability or any other legally protected status. This policy extends to employment and all programs and activities conducted by the district. For further information, contact Kirk Lewis, Office of the Superintendent, Pasadena Independent School District, 1515 Cherrybrook, Pasadena, Texas 77502 (713-920-6822).

#### THIS APPLICATION IS CONSIDERED INCOMPLETE WITHOUT SIGNATURE.

Date

Signature of Applicant

Direct to: Human Resources, Certified Department, 1515 Cherrybrook, Pasadena, Texas 77502

 Human Resources number: (713) 920-6898

 1-800-356-6050

 Fax Number:
 (713) 920-4657

 Email:
 jdennis@pasadena.isd.tenet.edu

If you have had a break(s) in service, please state reason(s).

lears		Reason(s)
	-	
	-	
	_	
Are y	AL DATA: you related, in an yes	y way, to any member currently serving on the Pasadena ISD Board of Trustees?
-		r a position which requires you to transport students, respond to the following:
		s license? yes no
Licen	ise Number	State
Do yo	ou qualify for me	otor vehicle insurance? yes no
Have	you ever taught	under a SBEC Temporary, Emergency or Hardship Permit? yes no
Subje	ect areas:	
Schoo	ol year(s):	School Districts?
		nvoluntarily terminated or given the option to resign in lieu of termination from the employment of another loyer? yes no
schoo	ol district or emp	loyer? yes no no name of the school district or employer, the date and the reason for the termination or resignation:
schoo If yes	ol district or emp	loyer? yes no

#### **Pasadena Independent School District**

**REFERENCES:** Please check if placement file is being sent \_\_\_\_\_ Please check the names below that are being used as references on subsequent pages.

I give Pasadena I.S.D. permission to request references from those names checked below. I agree that the information will NOT be disclosed to me and will be treated as confidential by Pasadena ISD. If further agree to hold harmless the Pasadena ISD and/or the checked references for any legal occurrence that might result from this information.

Applicant's Signature Date WORK EXPERIENCE IN EDUCATION: (if new, include supervising teachers). Begin with the most recent. If no experience in education, provide names and phone numbers of former employees. Principal or Supervisor & Phone No. School District & Address Subjects Reason for Leaving Years wk.\_\_\_\_\_ hm. wk. hm.\_\_\_\_\_ wk.\_ hm. wk.\_\_\_\_\_ \_\_\_\_\_ hm.\_\_\_\_\_ \_\_\_\_\_ \_\_\_\_ wk.\_\_\_ \_\_ \_ hm. \_\_\_\_\_ \_\_ \_ \_\_\_\_\_ wk.\_\_\_\_\_ \_\_\_\_\_ hm.\_\_\_\_\_ Are you legally authorized to work in the U.S.? yes no Total Number Years Teaching Experience

## TEACHER APPLICATION -- Pasadena Independent School District

Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Indicate any other name(s) by which you have been known	Last N			First			lle Given		
Street Address       City       State       Zip       Phone         Street Address       City       State       Zip       Phone         Have you previously worked at PISD?       When?	Indicate any other i	name(s) by which you	i have been know	vn					
Permanent Address:	Present Address: _		· · · · · · · · · · · · · · · · · · ·		State	Zin	(/		
Have you previously worked at PISD?       When?         Under what name(s)?       POSITIONS APPL/YING FOR: (List only grades and/or subjects for which you are certified or certification is pending)         Regular       Substitute       Upon employment an official transcript is required.         Elementary (Specify grades in order of preference)       Intermediate Grades 6-8 (Subjects)         High School Grades 9-12 (Subjects)       Intermediate         Please check preferred levels: Elementary       Intermediate         Are you presently under contract with any school district?       Yes         No       Were you recruited by the Pasadena Independent School District?         Please check cercuitment technique:       College/University/Job Fair Interview         Interned       Interned         How did you find out about or who referred you to PISD?       No         EDUCATION:       GED       Highest College Degree       Total College Hours         List all colleges attended and all degree(s) you have received and/or will be receiving this year. Please attach or send all official transcripts.       College Name and Location       Hrs. Minor Hrs.         CERTIFICATION:       (List subjects for which you are certified or certification is pending as stated on your certificate.       State       Issue Date       Exp. Date       Type       Level       Field	Permanent Address	3:		-		_	()		
Under what name(s)?		Street Address		City	State	Zip	Phone		
POSITIONS APPLVING FOR: (List only grades and/or subjects for which you are certified or certification is pending)         Regular	Have you previous	ly worked at PISD? _			When?				
Regular	Under what name(s	s)?							
Elementary (Specify grades in order of preference)	POSITIONS APPL	YING FOR: (List on	ly grades and/or	subjects for whic	h you are certifie	d or certifica	ation is pending)		
Intermediate Grades 6-8 (Subjects)         High School Grades 9-12 (Subjects)         Please check preferred levels: Elementary       Intermediate       High School       Other	Regular	Substitute	Upon e	employment an of	fficial transcript i	s required.			
High School Grades 9-12 (Subjects)         Please check preferred levels: Elementary Intermediate High School Other         Are you presently under contract with any school district?       Yes No         Are you recruited by the Pasadena Independent School District?       Yes No         Please check recruitment technique: College/University/Job Fair Interview Internal Networking       No         How did you find out about or who referred you to PISD?       No         EDUCATION:       GED Highest College Degree Total College Hours         List all colleges attended and all degree(s) you have received and/or will be receiving this year. Please attach or send all official transcripts.         College Name and Location Month/Year Conferred Degree Major Hrs. Minor Hrs.         CerrIFICATION:         List all colleges for which you are certified or certification is pending as stated on your certificate.         State       Issue Date       Exp. Date       Type       Level       Field	Elementary (Specif	fy grades in order of p	preference)						
Please check preferred levels: Elementary Intermediate High School Other       Other         Are you presently under contract with any school district? Yes No	Intermediate Grade	es 6-8 (Subjects)							
Are you presently under contract with any school district?       Yes       No         Are you under contract with any school district for the next school year?       Yes       No         Were you recruited by the Pasadena Independent School District?       Yes       No         Please check recruitment technique:       College/University/Job Fair Interview       Internal       Networking         How did you find out about or who referred you to PISD?	High School Grade	es 9-12 (Subjects)							
	Are you presently u Are you under cont Were you recruited Please check recrui	under contract with ar tract with any school of by the Pasadena Inde tment technique:	ny school district district for the ne ependent School College/Univ	?Ye ext school year? District? versity/Job Fair In	es Yes Interview	No No nternal	No Networking		
College Name and Location       Month/Year Conferred       Degree       Major       Hrs.       Minor       Hrs.         CERTIFICATION: (List subjects for which you are certified or certification is pending as stated on your certificate.       State       Issue Date       Exp. Date       Type       Level       Field         Other Languages spoken		ol Diploma	GED		Highest College	Degree _	Total College Hours		
State     Issue Date     Exp. Date     Type     Level     Field       Other Languages spoken									
State     Issue Date     Exp. Date     Type     Level     Field       Other Languages spoken									
State     Issue Date     Exp. Date     Type     Level     Field       Other Languages spoken									
Other Languages spoken For Texas applicants only:	CERTIFICATION	N: (List subjects for v	vhich you are cer	tified or certificat	tion is pending as	s stated on y	our certificate.		
For Texas applicants only:	State Issue I	Date Exp. Date	е Туре	Level	Field				
For Texas applicants only:									
For Texas applicants only:									
	Other Languages sp	poken							
				Subject are	a		Date Exam taken		

## **TEACHER APPLICATION**

## Pasadena Independent School District Human Resources Certified Personnel 1515 Cherrybrook Pasadena, Texas 77502

This page is for your use in completing the application form. Please read carefully and detach for your records.

All hiring will be in compliance with the Immigration Act of 1990, in order to fulfill the legal requirements regarding employment authorization and identity.

#### Materials required of applicant:

- 1. Completed application form
- 2. Copies of all college transcript(s) of courses completed at time of application.
- 3. Original college transcripts upon employment
- 4. Copy of teaching certificate
- 5. Copy of previous summative score evaluations (if available)
- 6. Copy of EXCET results (if applicable)
- 7. Placement file (if applicable)

8. Completed reference forms if placement file is unavailable. Applicant fills out top portion only. Pasadena Independent School District will mail references.

Two weeks after mailing application please call Human Resources to schedule a required interview with one of our specialists. THE APPLICANT MUST INITIATE THIS INTERVIEW. After the screening interview, applicants should expect no further contact until called to interview with principals when job openings occur. WE WILL CALL YOU AT THAT TIME.

Your application is in effect through October 31. After this date please call us for a reactivation form or a new application if needed.

Regular Office Hours: Monday through Friday, 8 a.m. to 4:30 p.m. Closed Fridays in June and July

Human Resources: (713) 920-6898 Toll Free: 1-800-356-6050 Fax: (713) 920-4657